While Studying at CIT...

On these pages, you will find information and guidance on how to complete your studies. The information below is designed to help students to make the most of the support and resources available to you as you begin your studies at CIT or prepare for the end of your academic journey.

Teaching methodologies

CIT guides the academic staff in the improvement of didactic competences, and in the use of diverse and flexible pedagogical methods, which are in accordance with the expected learning outcomes, formative objectives, etc.

The content of the knowledge at CIT is focused on:

- Core concepts, key terminology, review of classic authors – as appropriate and the nature of the course;
- Demonstrating the relative limitations of basic and advanced concepts;
- Addressing the current theoretical debate on alternative concepts and critical thinking towards basic concepts;
- Review of the main historical aspects of the discipline and new approaches;
- Examination of cases and laboratory practice;
- Presenting a contemporary theoretical and practical information in the context of the discipline, examined according to a defined problem/case;
- Analytical treatment of advanced topics and conceptual difficulties from a global perspective;
- Structure the lecture according to the contemporary theoretic flow of thought, but also considering alternative thoughts, alternative theories, methods, applications;
- Problems of today's empirical reality in our country and abroad;
- Application of the comparative method of theories related to management practice and administration of institutions or institutional interaction.

Pedagogical method is focused on:

- To organize the teaching process mainly based on lectures/seminars exercises/laboratories;
- Substantial extent of learning outside the classroom independently through additional/supporting literature, or data for independent study and work;
- Laboratory tasks should be performed individually or in a team, inside or outside the institution;
- Team work where skills such as communication and creativity are developed;
- Foster debate among students on their study topics.

Academic calendar

The academic year at CIT is divided into two semesters consisting of two periods each.

- There are fifteen weeks in each teaching semester.
- There are up to three (and sometimes only two) weeks at the end of each semester on which students present on specific days at CIT according to a timetable to give their exams.
- In both semesters, 7th and 8th week are designed for midterm exams.
- In the first semester from 24 December up to the first week of January students have a winter holiday.
- Centralized exams are organized not earlier than the 15th week of the semester.
- A makeup session of exams and diploma thesis defense is approved during September. In this session students can improve up to three exams. If they are not Failure for Non-Attendance, they have the right to make up their final grade and the midterm.

Timetables for this academic year are shown at cit.edu.al Student Life, Resources.

Where to find your program regulation its courses and other details

Every program regulation is available on our website. Understanding the regulations will help you manage your studies and prepare for assessment.

Program Regulations are available at: https://cit.edu.al/cit-documents-2/ - Faculty Regulation

The Program Regulations contain the rules that govern your program and your registration with us and will tell you about:

- purpose of the program
- assessment for the program
- prerequisites for modules/courses
- how your degree classification is calculated (the 'scheme of award')
- syllabuses and module/course outlines
- assessment criteria.

You will also find the General Regulations at the above link. These apply to all students. They provide information on:

- rules for taking assessments
- plagiarism rules
- assessment
- prior learning and credit transfer
- complaints and academic appeals.

The Program Specification contains key information about your program of study, and includes:

- the structure and content of your program
- learning outcomes
- learning, teaching and assessment strategies.

The Program Specification and Regulations are updated annually. Any significant changes that have been made are indicated at the beginning of the documents, and explain whether the changes will be introduced for all students on the program or whether they will only be introduced for new students. If there are lots of changes for new students only, we will usually introduce a 'revised' version of the Program Regulations.